

Medicine Bow Landscape Vegetation Analysis (LaVA)

Meeting Minutes

Cooperating Agencies Meeting

July 18, 2018; 0930 – 1430

IN ATTENDANCE:

| | | |
|---------------------|---------------|-------------------|
| Melissa Martin | Martin Curry | Travis Pardue |
| Carson Engelskirger | Brian Hall | Justin Williams |
| Tim Douville | Brooke Owens | Katie Cheesbrough |
| Sean Harkins | Lily Zahor | Josh Peck |
| Katie Haynes | Dena Egenhoff | Geri Proctor |
| Beth Callaway | Jerod Delay | Kolleen Kralick |
| Leanne Correll | Kawa Ng | Delilah Jaworski |

ACTION ITEMS:

- **July 25, 2018 - Open House Station Leaders:** Incorporate meeting edits into Station posters and post to the Pinyon DEIS Open House folder. Add Wyoming DEQ logo to all posters.
- **July 27, 2018 – Melissa:** Ensure posters are mounted, handout is complete, and other Open House materials are ready (e.g., sign-in sheet, Station identifiers, and copies of Appendix A, the handout, and the Forest Plan).
- **July 30, August 1 and 2:** All Open House ‘workers’ are to arrive at the meeting location **no later than 3:30** to help set up and to review last-minute details.

MEETING DECISIONS:

- The video will be displayed at the ‘sign-in’ area (preferably a foyer) rather than at Station 1 to increase audibility. *Each host is responsible for being able to display the video.*
- Station assignments are identified below (**p. 3**)

MEETING OBJECTIVE: To review and provide comments on the draft Open House materials (e.g., posters, handout, and video)

PINYON EXTERNAL COLLABORATION FOLDER

The External Collaboration folder is up and running; it is currently populated with draft Open House materials. Let Melissa know if you are experiencing problems trying to access the folder.

PUBLIC ENGAGEMENT: Review of June 20th Cooperating Agency Meeting Decisions

OVERVIEW

At our last meeting, we decided to:

- Host three Open House meetings: Laramie, Cheyenne, and Saratoga; all from 4:00 – 7:00 p.m.; all locations are being hosted by cooperators.

- Have three Stations: Project Overview; Project Benefits; and Implementation Framework
- Create a video spearheaded by Cheyenne Board of Public Utilities to include interviews with Russ, WGFD, Cheyenne BOPU, State Forestry, and SERCD (done)
- Develop a two-sided Handout for distribution at the meetings; side one providing DEIS information and side two providing Open House information (done)
- We will not be providing a comment sheet at the meetings. Melissa has activated the Forest Service's Comment and Response Application (CARA) link on the project webpage to encourage people to submit electronic comments.

OPEN HOUSE - STATION 1: Project Overview (Proposed Action, Purpose and Need, TOAs, Insect Mortality, Timeline)

DISCUSSION

Suggested edits:

- General: Reduce verbiage, where possible
- Purpose & Need: Use pictures with captions to depict the P&N; remove bullets
- Remove or change 'Damage' (to Impacts) on Mortality poster

Conclusion: Suggested edits have been incorporated into the final posters

OPEN HOUSE - STATION 2: Project Benefits

DISCUSSION

Observation: Posters include good photos, but there is too much information per poster (two). Stations 2 and 3 are the 'heart' of the meeting and should contain sufficient information to 'tell our story.'

Suggested edits:

- Consider creating multiple posters that highlight specific P&N statements and anticipated benefits
- Revamp the posters to provide a comparison of No Action v. Modified PA

Conclusion: The two posters have been split into six posters; each poster provides a comparison of the No Action and Modified PA alternatives.

OPEN HOUSE - STATION 3: Adaptive Implementation and Monitoring Framework

DISCUSSION

Observation: The three posters include good information, but they are too wordy and cluttered.

Suggested edits:

- Where possible, reduce verbiage – use statements rather than sentences
- Replace diagrams with 'edited diagrams' to improve clarity
- Create a 4th poster using the 'Box' diagrams from DEIS Appendix A

Conclusion: All suggested edits have been incorporated into the final posters and a 4th poster has been created.

HANDOUT

DISCUSSION

Observation: In general, a good first cut.

Suggested edits:

- Reduce verbiage to increase font size
- Replace photo on side one – it's too busy and the legend is too small
- Include Open House details so the handout can be used in advance of the meetings
- Include statements about 'what LaVA is no'

Conclusion: All suggested edits, with the exception of 'what LaVA is not' have been incorporated into the Handout. Internal discussions resulted in that suggestion not being advanced, primarily due to lack of space.

VIDEO

DISCUSSION

The video was spearheaded by Cheyenne Board of Public Utilities, with Dena Egenhoff taking the lead. It is a little longer than we had wanted, but it includes balanced interview times for all participants and great fly-over footage and pictures.

Suggested edits:

- None suggested. The video does a nice job of explaining and depicting the reasons why the LaVA Project is being proposed.

Conclusion: Leave video as is. Dena will upload the video on July 30th to the BOPU website, allowing others to link to it.

STATION ASSIGNMENTS

The following individuals agreed to participate at the Open House meetings:

| Greeter | Station 1 | Station 2 | Station 3 | Resources |
|--|--------------|---------------------------|-------------------------|--|
| July 30, Laramie: 1212 S. Adams St. (WGFD Building) | | | | |
| • Someone from Laramie Rivers CD | • Melissa M. | • Travis P. • Lily Z. | • Josh P. • Frank R. | • Katie C. • Brooke O. • Casey W. • Flavio G. or Jerod D. • Patty B. |
| August 1, Cheyenne: 2416 Snyder Avenue (Cheyenne BOPU) | | | | |
| • Dena E. (and son) | • Melissa M. | • Frank R. • Justin W. | • Josh P. • Lily Z. | • Jerod D. • Sean H. • Stacey W. |
| August 2, Saratoga: 101 Cypress (Saratoga-Encampment-Rawlins CD Office) | | | | |
| • Jason A. | • Leanne C. | • Katie C. | • Josh P. | • Steve L. • Brian W. |

****All meetings will run from 4:00 – 7:00 p.m. Please arrive by 3:30 for set-up and meeting overview. Please plan to stay a little later than 7:00 to help with breakdown.**

Draft EIS - First impressions

DISCUSSION

People have begun looking at the DEIS but not in enough detail for discussion. Comments on the DEIS are due on August 20th. Please continue your review so that we can have detailed discussion at our next meeting on Wednesday, August 15.

Formatting comments:

- Blank pages are odd and should be removed from the FEIS (or a statement that 'this page is intentionally blank' should be included;
- Graphics and pictures are not crisp and should be improved. Consider using text boxes for the photos.

MEETING WRAP-UP

DISCUSSION

The group spend a few minutes brainstorming agenda topics for the August 15th CA Meeting:

- Review and discuss DEIS content, improvements, etc.
- After Action Review of open houses
- Badger Creek fire and changed conditions?
- Personnel turnover

MEETING ADJOURNED